

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
BOARD MEETING MINUTES
September 4, 2007

A regular meeting of the Board of Certification of Alcohol and Drug Counselors was held at the Division of Occupations & Professions on September 4, 2007.

MEMBERS PRESENT

Jean P. Keen, Vice Chair
Patrick M. McKiernan
William M. Sewell
Chris Fajardo
Terry Reams

OCCUPATIONS & PROFESSIONS STAFF

Karen Lockett, Board Administrator
Claude Wagner, Occupation & Professions
Wendy Satterly, Occupation & Professions

MEMBERS ABSENT

Michael Vance, Chairman
Martha Roberts Hardesty

OTHERS PRESENT

Diane Fleming – Board Attorney

CALL TO ORDER

Jean Keen, Vice - Chairman called the meeting to order at 10:30 a.m.

MINUTES

Motion was made by Mr. Reams to approve the minutes of the August 7, 2007 meeting. Motion seconded by Mr. Sewell. The motion carried.

FINANCIAL STATEMENT

Motion was made by Mr. Reams to accept the financial statement. Motion seconded by Mr. Sewell. The motion carried.

DIRECTOR'S REPORT – Mr. Wagner discussed the complaint procedures and forms. He explained to the Board that the complaint procedures should be placed in the regulations.

COMPLAINTS AND OTHER LEGAL MATTERS-MS. FLEMING

Complaint #0601 - Ongoing
Complaint #0602 – Ongoing

OLD BUSINESS

Donna Hillman and Lisa Wells will be contacted to possibly attend the October 2, 2007 board meeting to discuss the continuing education requirements.

Board Attorney Diane Fleming will make the last modification and preparation on the forms and regulations before they are filed with LRC. Ms. Fleming requested that the board members review the forms for any changes or additions. The board was pleased with the outcome of the electronic forms.

NEW BUSINESS

Ms. Elizabeth LaMont was inquiring on what the process would be if Morehead State University Department of Sociology, Social Work, and Criminology to become a provider in Eastern Kentucky for the 270 certification hours required for initial certification as an Alcohol and Drug Counselor.

Motion was made by Mr. Reams to add a complaint information sheet along with the complaint form. Motion seconded by Mr. Fajardo.

Motion was made by Mr. Fajardo for the Board to receive passwords from IC & RC to be able to visit the website as needed.

The Board reviewed the CADC Certification Status Report. There are 683 state certified Alcohol and Drug Counselors.

APPLICATION REVIEW

Motion was made by Ms. Keen to approve all actions taken on applications for certification. **Approved:** Julie Henderson, Carl Gallion and Joseph Neikirk. Motion seconded by Mr. Fajardo. The motion carried.

CONTINUING EDUCATION

Motion was made by Mr. Fajardo to approve all actions taken on applications to provide continuing education. **Approved:** Center for Reality Therapy, Dept of Psychology, Ky network for collegable substance abuse, River valley behavioral Health and Vision for healthy, safe families inc.. Motion seconded by Mr. Reams. The motion carried.

TRAVEL

Motion was made by Mr. Mckiernan for approval of travel for today's meeting also for the travel to the Kentucky School Alcohol and Drug Conference for all those needed. Motion seconded by Mr. Fajardo. The motion carried.

NEXT MEETING

October 2, 2007

ADJOURNMENT

Being no further business to come before the Board, the meeting adjourned at 12:50 p.m.



Approved
